



INVITATION FOR BIDS
FOR
GC-2703: Roof Replacement at Garrett Information Enterprise Center (GIEC)

GARRETT COLLEGE will receive sealed bid proposals from qualified businesses for the replacement of the roof on the Garrett Information Enterprise Center (GIEC), the 100-building located on the College's main campus at 685 Mosser Road, McHenry, MD 21541.

The scope of this contract includes, but is not limited to:

- Furnish all labor, materials, equipment, and supervision necessary to remove and dispose of the existing asphalt shingle roofing system down to the existing roof deck over approximately 250 squares of roofing.
- Inspect the existing roof deck following tear-off and notify Garrett College of any deteriorated decking requiring replacement. Provide a cost per square foot to replace decking.
- Furnish and install granulated ice and water shield at all roof perimeter eaves extending 5'-0" from the start of the conditioned space (Code), in all valleys extending 6'-0" from valley centerlines, at all gable/rake edges extending 1'-6", at all ridge locations extending 1'-6", around all roof penetrations, and at all flashing locations.
- Furnish and install synthetic roofing underlayment over all remaining roof areas not receiving ice and water shield.
- Furnish and install a new Owens Corning TruDefinition® Duration® asphalt shingle roofing system in Estate Gray, including starter courses, field shingles, hip and ridge shingles, and all required accessories in accordance with manufacturer requirements.
- Furnish and install new snow guards as needed to match existing layout and quantity.
- Furnish and install new mechanical boots at all plumbing vent penetrations.
- Furnish and install new ridge vent at all existing main ridge locations currently utilizing ridge ventilation and associated intake ventilation systems.
- Remove and replace roofing flashings as required to facilitate installation of the new shingle roofing system and maintain a watertight assembly.
- Furnish all required temporary weather protection, debris removal, and daily jobsite cleanup associated with the roofing work.
- Contract includes a Standard Product Limited Lifetime Warranty from Owens Corning, and a five (5) year Roofing Contractor Workmanship Warranty.

Electronic copies of the IFB and bid forms may be obtained by email request to procurement@garrettcollege.edu or the college web site at www.garrettcollege.edu/purchasing.

A mandatory pre-bid meeting will be held on **September 11, 2026 at 9:00am** in room 103 of the GIEC building, 685 Mosser Road, McHenry, MD 21541. Bidders are required to attend. Questions regarding this IFB should be directed to Shelley Menear, Director of Institutional



Compliance at 301-387-3037 or by email at procurement@garrettcollege.edu by **4:00 pm September 11, 2026**.

Bids must be delivered to: Garrett College, Attention: Shelley Menear, 687 Mosser Road, McHenry, Maryland 21541. Bids must be labeled “GC-2703 GIEC ROOF – ATTN: PROCUREMENT” and must be received **before 4:00 p.m. on September 16, 2026**. Bids must be in a sealed envelope and clearly marked on the outside of the envelope. Unsealed bids, or bids delivered by fax or email **will not** be accepted.

The bids will be publicly opened and read aloud in room 103 of the GIEC building, 685 Mosser Road, McHenry, MD 21541 at **9:30 am. on September 17, 2026**. The bid will be awarded on or before September 23, 2026. The College reserves the right to reject any/or all bids.

IMPORTANT DATES:

September 11, 2026: Mandatory Pre-Bid Meeting at 9:00 am

September 11, 2026: Questions due by 4:00 pm

September 14, 2026: Q&A Addendum posted by 4:00 pm

September 16, 2026: Bids due by 4:00 pm

September 17, 2026: Bid opening at 9:30 am

September 23, 2026: Deadline for bid award